



Newham and Essex Beagles Athletic Club
Minutes from Executive Management & Executive General Committee Members Meeting
11th April 2018

London Marathon Community Track - Queen Elizabeth Olympic Park, London, E20 2ST

Chair: Tony Shiret (TS)

Attendees: S Alexander (SA), N Hepburn (NH), G Choat (GC), B Wilson (BW), L Gould (LG),

Apologies: A Stach-Kevitz, M Osunsami, R Horlock, T Mundle

Minutes from last Meeting

- No issues with minutes from previous meeting.
- Minutes from last meeting published on the NEBAC website.

Matters Arising

- Club received Money back from GLA for 2 projects NEB were doing under the 2017 Legacy programme- taster sessions and Disability for school project.
- Track meeting organised with Simone Laidlaw from Cumberland School Partnership to put on a Disability for school event with 45 kids.
- Plans to restart the Academy, with a 3hr taster session on a Sunday for kids to see if they want to join the Academy long term.
- MG 2-month suspension noted has now been served

Club mark

- John Harris is on holiday, no further update until he returns.

Satellite Club

- RH has agreed with St Bonaventure School to set up a satellite session, but we need to look at budget and agree number of sessions.

Summer Open Series

- Summer Open Series set for 6th May (100m) at Terrance McMillan and flyer is on the website. There are not enough Officials and UKA has increased the level of Officials needed for 1 permit meeting. As long as we have 2 people with Luke, who do not need to be qualified but can be getting experience we should be fine. But we will need a qualified person in charge. We also need a Marksman.
- We need to push the marketing and social media more for the 6th May meet as there are no Athletes signed up as of yet and lots of other events taking place on the same weekend, so we need to encourage sign up.
- **Action: ESB** to retweet information about the Open Series Meet every day to drum up publicity.
- **Action: NH** to sign contract and send off to confirm 6th May date and will cancel the 28th May date.
- **Action: TS** to confirm with Luke what his availability is to reschedule the 2nd meet.
- Catering arrangement for 6th May meet needs to be decided, usually outside caterers are brought in for open meets and a donation given. Another option would be to ask parents to help.

Community Track Move

- SLA discussions with Newham London continuing
- E20 has agreed to pay for the works we requested for the throws area, which were improvements to the shot putt area and having a separate permanent long throws cage. High jump will move to near the 200m start.
- The move itself from Terrance McMillan to the Community Track has gone ok, and the Athletes seem to like it.



- More hurdles have been ordered and a list of throwing equipment has been put together. We have made no progress with moving remaining equipment from Terrance McMillan to the Community Track.
- **Action: NH** to arrange a day with LG to get to Terrance McMillan to bring movable equipment to the Community Track, everyone to help. The pole vault equipment needs to be move to Community Track and can be stored in the container in case we ever have a meeting.
- **Action: TS** to arrange for a note to be put on the NEBAC website to advise of dates of when concert/events are taking place at the Community Track as they will disrupt coaching sessions. Intention is to book Terrance McMillan for the days when these events are taking place.

Update on NEB Activities

- We held 3 indoor meets, meet 1 was ok but we made a loss, but meets 2&3 were very successful. We can do better next year but have the outdoor meets this year to do.
- We need do a self training group of Officials; run a course at the Community Track for health and safety. NH-this has been done CN paid for several Athletes who all attended but did not take it further or complete the required paperwork.
- **Action: NH** to provide list of athletes who did the course.

Academy

- Having issues getting this started due to availability of dates. Ideally would like the Academy to take place on a Sunday at the Community Track between 10am-1pm. There would be 2 sessions taking place with 3 Coaches running and 60 Athletes across the 2 sessions. The problem is the number of Sundays that we now cannot do due to other events taking place. Academy will be run by TS who will organise Coaches. The first session will be a taster session for people to come along and try.
- Need to organise how the payment for the Academy will work, ideally £5 per session done by terms (10 weeks) with payments made in blocks.
- **Action: TS** to speak to ESB regarding rates and how payment will work.
- Academy sessions to run from 10am-11:30am for the younger kids then 11:30am-1pm for the older kids.
- **Action: BW** to get a database of school contact for TS

NEB Strategy

- Getting coaching groups running and creating a funding plan has been difficult. We need to think about the things we haven't got and have a proper plan and targets to get these things in place. We also need to have something on the website people can access.
- There is a lack of socialising space for parents, athletes and club staff which doesn't create a great atmosphere. There is nowhere at Community Track that signals NEB is present.
- We need to step up with the recruitment of Officials and Coaches and get parents engaged. TS has been in touch with Chobham Manor School to get them engaged.
- We are at the early stages of looking at getting an Astroturf and a separate throws canvas at the Community Track. This will encourage more use of the track.

Official Notices

- ESB has decided to step down from her role of Membership Secretary from 30th June 2018. The Executive Management Committee thank her for her work over many years in this area.

AOB

- We need to keep ice packs in the First aid box or somewhere accessible for all to access and have a fully stocked first aid kit